

REQUEST FOR QUOTATION

Band Uniforms

Solicitation Number: QT 1901

Description: Band Uniforms for West Ashley High School

Date: December 21, 2018

SUBMIT OFFER BY: January 31, 2019, by 2:00 PM

PROCUREMENT OFFICIAL CONTACT: **Procurement Services**
Attention: Michelle Wright
3999 Bridge View Drive
North Charleston, SC 29405
Phone: 843-566-1817
Email:
Michelle.Wright@charleston.k12.sc.us

**ALL REQUESTS FOR QUOTATIONS MUST BE SIGNED BY A COMPANY OFFICIAL
DULY AUTHORIZED TO BIND AN AGREEMENT FOR THAT COMPANY.**

You must submit a signed copy of this form with your offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.	
Print Name of Offeror (Full legal name of business submitting the offer)	Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)	Taxpayer Identification No.
Title (Business title of person signing above)	Telephone Number
Printed Name (of person signing above)	Facsimile Number
Company Address (Street, City, State & Zip Code)	
Contact Person(if different than authorized signature)	Email Address
Telephone Number	Facsimile Number

OFFEROR'S TYPE OF ENTITY:

Small Women Minority Business Enterprise (Please Check appropriate boxes)

- | | |
|--|--|
| <input type="checkbox"/> MBE – Native American Owned | <input type="checkbox"/> Minority Owned Small Business Certified |
| <input type="checkbox"/> MBE – African American Owned | <input type="checkbox"/> Minority Owned Small Business Non-Certified |
| <input type="checkbox"/> MBE – Asian American Owned | <input type="checkbox"/> HUB Zone Small Business |
| <input type="checkbox"/> MBE – Hispanic Owned | <input type="checkbox"/> Small Business Certified |
| <input type="checkbox"/> Women Owned Small Business Certified | <input type="checkbox"/> Small Business Non-Certified |
| <input type="checkbox"/> Women Owned Small Business Non-Certified | <input type="checkbox"/> Corporation |
| <input type="checkbox"/> Minority Owned Small Business Certified | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Minority Owned Small Business Non-Certified | <input type="checkbox"/> Sole Proprietor |
| <input type="checkbox"/> Other _____ | |

INSTRUCTIONS TO BIDDERS

- Only one copy of the quote is required, unless specified elsewhere herein.
- By submission of a quote, you are guaranteeing that all goods and services meet the requirements of the quote during the contract period.
- Tie quotes will be resolved as outlined in the Charleston County School District Procurement Code.
- Do not include any sales taxes in the quote price shown that the District may be required to pay. This procedure is necessary by S.C. Tax Commission Sales and Use Tax Regulation 117-174.95.
- The District reserves the right to reject any and all quotes and to cancel the solicitation.
- Unit prices will govern over extended prices unless otherwise stated in quote.
- Quote prices which include all handling, packing and transportation charges.
- Delivery by the contractor to a common carrier does not constitute delivery to the District. Any claim for loss or damage shall be between the contractor and the carrier.
- If items have brand name and/or model number, specify same in the quotation.
- Email quotes will be accepted.
- Faxed quotes will be accepted. Fax quotes to (843) 566-1972. It is not sufficient to confirm mailing prior to deadline. The fax machine is located in a common area with multiple users. The District accepts no responsibility for maintaining confidentiality or non-receipt of faxed quotes or faxed quotes received after deadline.
- It is the quoting firm's responsibility to meet the quotation deadline.

- Contractor agrees to accept payment by the District Purchasing Card for no extra charge. The Purchasing Card is issued by Visa. The purchasing card allows state agencies to make authorized purchases from a vendor without the requirement to issue a purchase order.

GENERAL PROVISIONS/CONDITIONS

AFFIRMATIVE ACTION: The successful bidder will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.

AMENDMENT: All amendments to and interpretations of this quote shall be in writing from Procurement Services. The Procurement Official shall not be legally bound by any amendment or interpretation that is not in writing.

CHEMICALS AND OTHER HAZARDOUS MATERIALS: Chemicals and other hazardous materials will be properly labeled and Material Safety Data Sheets (MSDS) will be provided when shipping such materials to the District. Vendors are required to send updated MSDS when properties of materials are changed and/or physical and health instructions become different.

CONTRACT ADMINISTRATION: Questions or problems arising after award of this contract shall be directed to Procurement Services, 3999 Bridge View Drive, North Charleston, SC 29405, (843) 566-8138.

CONTRACTOR'S AND SUBCONTRACTOR'S INSURANCE: (Applies only to services contracts)

A. Contractor shall not commence work under this contract until all insurance required hereunder has been obtained and such insurance has been approved by Procurement Services, nor shall the contractor allow any subcontractor to commence work on a subcontract until all similar insurance required of the subcontractor has been obtained and approved. Approval of the insurance by Procurement Services shall not relieve or decrease the liability of the contractor hereunder.

B. Compensation and Employer's Liability Insurance: The contractor shall take out and maintain, during the life of this contract, the statutory Workmen's Compensation and Employer's Liability Insurance for all employees to be engaged in work on the project under this contract and in case any such work is sublet the contractor shall require the subcontractor similarly to provide Workmen's Compensation and Employer's Liability Insurance for all of the latter's employees to be engaged in such work.

C. Bodily Injury and Property Damage Liability Insurance: The contractor shall take out and maintain, during the life of this contract, such Bodily Injury Liability and Property Damage Liability Insurance and Automobile Bodily Injury Liability and Property Liability Insurance as shall protect the contractor and any subcontractor performing work covered by this contract from claims for damages for personal injury, including accidental death, as well as from claims for property damage which may arise from operations under this contract whether such operations be by the contractor or by any subcontractors or by anyone directly or indirectly employed by either of them and the amounts of such insurance shall not be less than:

1. Bodily Injury Liability insurance in an amount not less than one hundred thousand dollars (\$100,000.00) for injuries, including wrongful death on any person and subject to the same limit for each person in an amount not less than three hundred thousand dollars (\$300,000.00) on account of one accident.
2. Property Damage Insurance in an amount not less than one hundred thousand dollars (\$100,000.00).

D. Owner's Protective Liability Insurance: The contractor shall take out, furnish to Procurement Services and maintain during the life of this contract, complete Owner's Protective Liability insurance in an amount as specified in Paragraph (C) above, for Bodily Injury Liability Insurance and for Property Damage Liability Insurance...

DEFAULT: In case of default by the contractor, the District reserves the right to purchase any or all items in default in the open market, charging the contractor with any additional costs. The defaulting contractor shall not be considered a responsible bidder until the assessed charge has been satisfied.

DISCUSSION WITH BIDDERS: Discussions may be conducted with apparent responsive bidders for the purpose of clarification to assure full understanding of the requirements of the invitation for bids. All bids, in the procurement official's sole judgment needing clarification shall be accorded such an opportunity.

NON-APPROPRIATIONS: Any contract entered into by the District resulting from this quote shall be subject to cancellation without damages or further obligation when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period or appropriated year.

PUBLICITY RELEASES: Contractor agrees not to refer to award of this contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the District.

REJECTION: The District reserves the right to reject any quote that contains prices for individual items or services that are unreasonable when compared to the same or other quotes if such action is in the best interest of the District.

SAVE HARMLESS: (This clause does not apply to quotes for service requirements.) The successful bidder shall indemnify and save harmless the District and all District officers, agents, and employees, from all suits or claims of any character brought by reason of infringing on any patent, trade mark or copyright. Bidder shall have no liability to the District if such patent, trade mark or copyright infringement or claim is based upon the Bidder's use of material furnished to the Bidder by the District.

S. C. LAW CLAUSE: Upon award of a contract under this quote, the person, partnership, association, or corporation to whom the award is made must comply with the laws of South Carolina which require such person or entity to be authorized and/or licensed to do business with this State. Notwithstanding the fact that applicable statutes may exempt or exclude the successful bidder from requirements that it be authorized and/or licensed to do business in this State, by submission of this signed bid, the bidder agrees to be subject to the jurisdiction and process of the courts of the State of South Carolina as to all matters and disputes arising or to arise under the contract and the performance thereof, including any questions as to the liability for taxes, licenses, or fees levied by the State.

TERMINATION: Subject to the conditions below, the contract may be terminated for any reason by Procurement Services providing a thirty (30) day advance notice in writing is given to the contractor.

For Convenience: In the event that this contract is terminated or canceled upon request and for the convenience of the District without the required thirty (30) days advance written notice, then the District may negotiate reasonable termination costs, if applicable.

For Cause: Termination by the District for cause, default or negligence on the part of the contractor shall be excluded from the foregoing conditions; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived and the default clause in this bid shall apply.

SPECIAL NOTES

Questions and bids should be directed to Procurement Official:

Michelle Wright
3999 Bridge View Drive
North Charleston, SC 29405
843-566-1817
Michelle_Wright@charleston.k12.sc.us

SCOPE OF WORK

CCSD needs to obtain Band Uniforms for West Ashley High School.

School & Address:

West Ashley High School, 4060 West Wildcat Blvd, Charleston, SC 29414

Regular Band Uniforms for West Ashley High School		Qty	Unit Price	Extended Price
ITEM NUMBER	ITEM DESCRIPTION			
	Coat	120		
	Bibbers	120		
	Cape	120		
	Helmet	120		
	Plume	120		
	Garment Bag	120		
	Hanger	120		
			TOTAL	

Drum Major Band Uniforms for West Ashley High School		Qty	Unit Price	Extended Price
ITEM NUMBER	ITEM DESCRIPTION			
	Coat	4		
	Bibbers	4		
	Cape	4		
	Helmet	4		
	Plume	4		
	Garment Bag	4		
	Hanger	4		
			TOTAL	

SCOPE OF PROPOSAL

GENERAL SPECIFICATIONS

Band uniforms are a substantial investment, and these uniforms must withstand extensive wear and tear. Therefore, it is imperative that the District invest in uniforms of the highest quality. The following specifications are provided to offer equal opportunity to all Offerors, within the framework of standards of quality and design herewith established. Basic outside materials offered by the Offeror shall be so designated or equal. All equals or substitutes shall be so designated. Failure to do so will disqualify the proposal. The District feels the standard styles, materials, linings, and sundry items are equally available to all reputable manufacturers. Any Offeror desiring to use any materials or construction practices as a substitute must also submit satisfactory proof in a separate letter attached to your proposal that the proposed substitution is of equal or better quality than the construction and/or material(s), etc., specified.

DEVIATION FROM SPECIFICATIONS

Any deviation from these specifications must be documented on the enclosed deviation form. It is the intent of the school for the uniform to be manufactured strictly adhering to these construction and design specifications and deviations are not expected. If deviations are not documented fully, the bidder may be disqualified.

It is the intention of the District to offer equal opportunity to all Offerors. The use of company names when referring to styles are for descriptive purposes only and are not intended to be restrictive. Materials and items referred to in these specifications are available to all firms.

DELIVERY

It is the desire for all uniforms to be delivered on or before June 30, 2019. Please provide a delivery date on the cost proposal. Delivery shall be a factor in award; therefore, the District reserves the right to take into consideration date of delivery and give preference to the Offeror with an earlier delivery date.

DELIVERY CHARGES

All deliveries shall be FOB destination, freight fully prepaid by the vendor. The District will not accept proposals that contain separate charges for delivery or shipping. The prices submitted must include all deliver and or shipping charges to the delivery point specified on the purchase order. Delivery constitutes placing the item(s) delivered in the building and setting them in place at the point designated by an authorized representative of the District. No personnel or equipment will be supplied the District or specified school to handle or unload any items being received by the District or specified school. No common carrier/drayage charges will be honored by the District.

Delivery time is of the essence in the award of this contract. Offeror must take this into consideration when preparing their proposals. If delivery cannot be made by the date specified above, state on the cost proposal an exact date that delivery can be made. The District reserves the right to reject proposals that cannot comply with the specified delivery time.

3.9 INSPECTION AND DELIVERY

Each uniform is to be thoroughly inspected before shipment. All thread ends to be picked and cut. Specifications, trim, and detail to be critically checked for each individual garment before shipment. Imperfections shall be corrected before the uniforms are shipped. Uniforms are to be shipped complete with hangers (plastic) in containers. Each wardrobe container shall be marked on the exterior to indicate the wearer number of each uniform enclosed. The uniforms shall be ready-to-wear without cleaning or pressing. Upon receipt of shipment, the receiver shall take inventory, note any damage, and advise the uniform manufacturer in detail. Trousers and accessories, such as sashes, drops, etc., could be bulk packed unless otherwise specified.

LABELING

All basic uniform garment parts such as coats, bibbers, etc., must show contents and percentage of contents of fabric used in that particular part of the uniform. This is required under law by the *Federal Labeling Act*. There must also be care instructions showing on each above-mentioned part.

PACKING

Each uniform is to be packed individually in a see-through plastic bag with the identification numbers, required on all uniform garment parts, clearly marked for easy distribution.

FABRIC SPECIFICATIONS

Dacron/Wool blend fabrics must be cold water and alcohol sponged, decanted and inspected. The Certification of Proof of Sponging provided with this proposal shall be completed and returned with your proposal. Since this process is critical in the avoidance of excessive shrinkage, failure to submit this certification in writing will be cause for disqualification of the bidder.

Examine all specifications carefully. It is the intent of the buyer to audit each sample for strict compliance to the specifications. These specifications encompass methods and materials yielding only the highest quality garment, through specifying only the highest quality materials, components, accouterments and designate only time-proven tailoring of the highest standard. Make note that some methods and materials have been judged inferior and unacceptable and are so noted herein. These standards are so stated to insure a garment having a functional lifetime retention period of at least 8 to 10 years, with normal care and maintenance being exercised.

MATERIALS

_____ Fabric identification number: 8145*

Supplier: Raeford Uniform Fabrics Company

Content: 100% Worsted Wool. Fine wale whip cord, weight is 15 to 16 ounces. Water repellent and mothproof treated. Guaranteed colorfast against light, perspiration, dry-cleaning, wet pressing, dry pressing, wet crocking and dry crocking.

_____ Fabric identification number: 7744*

Supplier: Raeford Uniform Fabrics Company

Content: 45% Worsted Wool/55% Dacron Polyester. Fine wale whip cord, weight is 14 to 14 1/2 ounces. Water repellent and mothproof treated. Guaranteed colorfast against light, perspiration, dry-cleaning, wet pressing, dry pressing, wet crocking and dry crocking.

*All 100% Wool and 55% Dacron/45% Wool fabrics (except 11-11 1/2 oz. tropical weave) are to be subjected to a cold water shrinking process. The method to be used includes measuring the goods, passing the material through a mixture of cold water and a wetting agent, drying the material in a tension free state, rolling the material onto wooden rollers where it is allowed to relax for 12 hours, decating the material, remeasuring the cloth and shipping the material to the manufacturer for cutting.

These materials have been thoroughly tested and have proven to meet the highest industry standards: Abrasion and pilling resistant, crease retention and wrinkle recovery. It shall be understood, that once defined in the style specifications, NO SUBSTITUTIONS are allowed.

Fabric identification number: 1933 Range
Supplier: M.J. Cahn Co. Inc.
Content: 100% Polyester

Fabric identification number: _____
Supplier: Webster Fabrics
Content: 100% Polyester

_____ Fabric identification number: _____
Supplier: _____
Content: _____

_____ Fabric identification number: _____
Supplier: _____
Content: _____

THREAD: All seams, blind-stitching, top-stitching, padding and buttonholes, shall be sewn with FILCO #50 polyester core, cotton wrap, soft left twist thread. It must have a tensile strength of 4.7 to 4.9 pounds and a melting point for heat resistance of 480 degrees. It must be vat non-subliming dyed, boil fast and be dry-cleanable.

BRAID: Shall be of A.H. rice quality or equal, color fast under proper dry-cleaning procedures. Most braid designs with very tight turns or curves using 1/4" or wider will be applied with a double needle machine, using two threads for a more secure attachment and to prevent curling of the edges.

ZIPPER: Shall be solid brass YKK or equal quality, unless specified otherwise, center-butted zippers when required, shall be sandwiched in, rather than sewn on the outside of the inside facing for added strength.

BUTTONS: Metal buttons will be of Waterbury quality or equal. All will be secured using two methods only. The use of a two-hole stay button, machine lock-stitched through the metal shank, coat material and two hole stay button, and or, the use of a washer and ring.

DIRECT EMBROIDERY: Swiss embroidery shall be applied with the use of a "Barudan" computerized embroidery machine or equal quality, to ensure consistent quality on every uniform from year to year. Bonaz type embroidery shall be made with a Cornelli, or equal, embroidery machine.

SOFT CONSTRUCTED JACKETS

PATTERNS: The patterns for coats shall be made separately for male and female utilizing a computerized system of Gerber, Micro dynamics, Lectra, Mark-A-Matic, or a similarly approved system. They will be designed specifically for Children, Adolescent and Adult age group reflecting up to date body proportions with ample side body outlets, allowing for simple alterations year to year. All Hard Collar Coats shall have a Four (4) piece front construction, allowing for proper chest, bust and waist suppression in all size ranges, thus eliminating unsightly bust darts. Insleeve and side body seams must be 1" double, to allow for proper alterations.

SHOULDER PADS: Must be pre-formed, having an additional support of coat canvas material sandwiched between the padding and then "needle punch" constructed to retain its shape and form. A pad that is constructed with soft cotton wadding, wrapped in a cheesecloth material, will not retain its shape and has a tendency to break-down or deteriorate with normal wear abrasion and repeated dry-cleaning process. (see Diagram "C").

COLLAR CONSTRUCTION: Standard military hard collar; constructed using a washable 'Mylar', bound with a fabric-backed vinyl binding to prevent the mylar from wearing through the shell fabric. The use of cotton or self-fabric to bind the mylar frame will be deemed unacceptable, for it will not prevent wear of the outer fabric. The hook and eye closure shall be threaded with non-bias tape, then stitched through the mylar frame. All ornamentation on the outer collar shell must be stitched through and through the mylar frame to ensure strength and shape retention. This construction will allow for a self-conforming collar so it will fit several neck sizes without binding or causing discomfort to the wearer. Riveting the hook and eye to the frame could possibly cause the frame to 'crack' under normal use and is not an acceptable procedure.

COLLAR LINERS: The removable liners will be numbered, made of an absorbent webbing and will be bound or piped all around with a washable cotton binding. It will have four (4) heavy duty metal non-rusting or tarnishing snaps. These four snaps shall be positioned to avoid any of the numerous pressure points in the wearers neck. The liner will meet or slightly overlap in the front to offer complete protection to the outer material and the wearers Adams Apple from the hook and eye attachment. This liner is to be washable. Fabric, other than absorbent is not acceptable. (See Diagram "D").

JACKET AND SLEEVE LINING: When requested shall be made of 100% Polyester twill with a Satin Sheen finish in the sleeves and back, with 65% Polyester/35% Cotton "trigger" fabric lining the entire front. The lining quality will have a yarn count of 120 X 76. The jacket lining will have a generous 1" pleat running vertically down the center back for more freedom of movement and eliminate tightness or sagging. This lining shall be properly cut and fitted to correspond with the style jacket selected. The lining at the 'armhole' must be securely fastened to the jacket by machine 'zig-zag' stitching for strength. Hand sewing or felling, will not provide the needed strength and is not an accepted method.

PERSPIRATION SHIELDS: Shall be made of a colorfast Athletic Felt comprised of 70% wool, 30% rayon and 7.5 ounces per square yard, the highest wool content available in felt, thus having the highest absorbancy. The shields must be bound with 15/16" rayon binding, machine stitched all around securely. Cotton binding and merely tacking the shield is not an acceptable procedure, as the cotton will absorb perspiration and weaken the thread, causing it to break under minimal stress. (See Diagram "C & E").

WING CONSTRUCTION: Wings of all sizes are constructed using a "Mylar" bound with a fabric-backed vinyl binding to prevent the mylar from wearing through the shell fabric. The use of cotton or self-fabric to bind the mylar frame will be deemed unacceptable, for it will not prevent wear of the outer fabric. The bound mylar is sandwiched between two layers of shell fabric with the outer edge bound with ½" fabric of choice sewn through and through all layers. The finished wing can be stitched into the fitting seams of the coat, front and back, or into the armhole itself.

SHOULDER STRAPS: Shoulder straps will be reinforced with a Pellon interfacing for added shape and body retention.

SLEEVE CUFFS: A generous 2 1/2" sleeve cuff is to be provided, having the fabric and the lining continue to the bottom, turned back up and blind stitched to the lining to permit sleeve length alteration without disengaging the lining from the sleeve fabric. Positioned on the seam allowance of both the inner and outer sleeve seams and running 4" up from bottom, when requested, a single row of female snap tape with a single male dressmaker snap at the bottom. This method is used for quick and easy sleeve length alteration.

BUTTONHOLES: All button holes are to be "cut-first", whether they have a horizontal bar-tack or a fly-tack at the ends. Buttonhole stitches are to completely cover the raw edge of the material and canvas interfacing. A cut-after button hole leaves raw edges and exposes the interfacing, which is unsightly and not acceptable. Thread to be used is Filco #50 for strength and color match. (See Diagram "E").

POCKETS: Shall be made with fine quality, color fast sized polyester/rayon material and the facing will be reinforced with the shell fabric.

POCKET FLAPS: Flaps are to be cut and styled in accordance with the basic style of the coat and will have Pellon interfacing to insure proper shape retention and prevent curling at the edges. This interfacing also prevents sagging and puckering. Flaps are to be lined with the same fabric as the shell of the coat.

UNDERPRESSING AND FINAL PRESSING: After each major sewing operation, the garment will be underpressed and shaped, which insures permanency of contour and style. The final pressing enhances the 'uniforms' overall appearance and style.

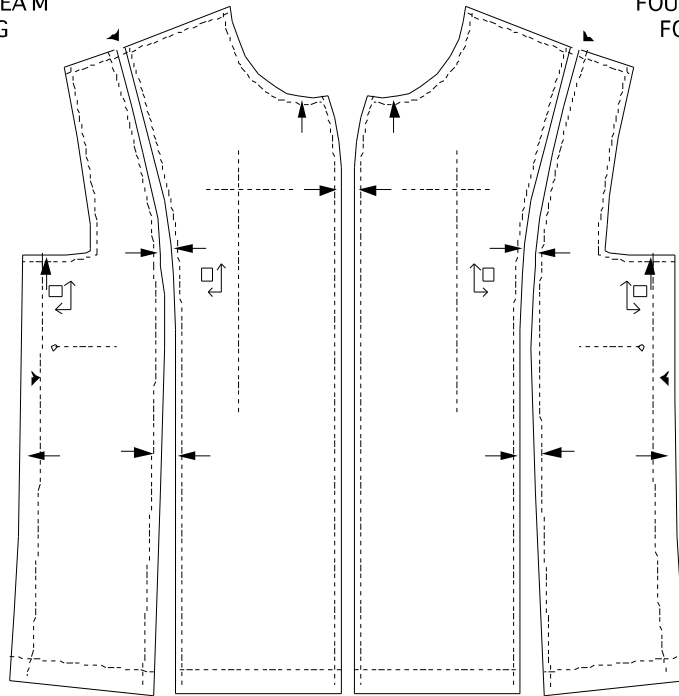
DIAGRAM "A" FULL LENGTH

FOUR PIECE FRONT SEAM
FOR PROPER FITTING
OVER THE CHEST
AND WAIST

FOUR PIECE FRONT SEAM
FOR PROPER FITTING
OVER THE CHEST
AND WAIST

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS



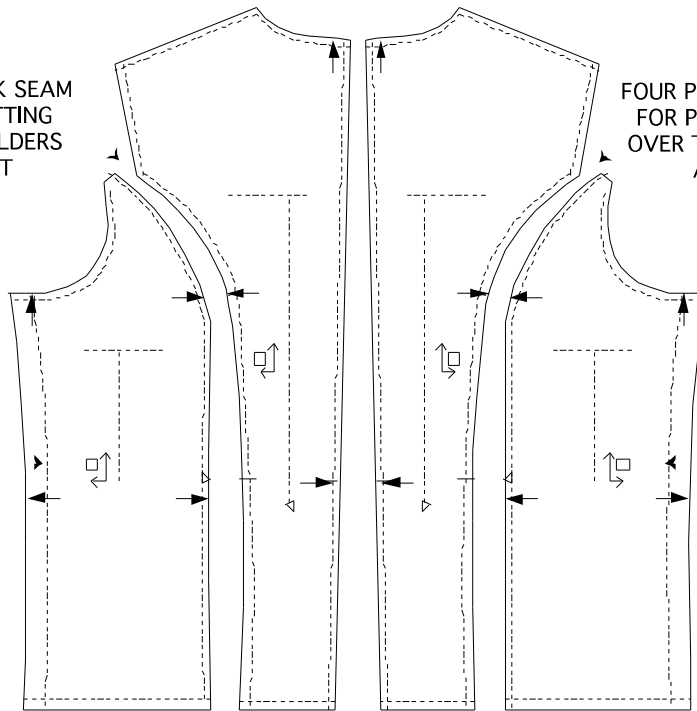
FULL MALE COAT FRONT

FOUR PIECE BACK SEAM
FOR PROPER FITTING
OVER THE SHOULDERS
AND WAIST

FOUR PIECE BACK SEAM
FOR PROPER FITTING
OVER THE SHOULDERS
AND WAIST

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS



FULL MALE COAT BACK

DIAGRAM "A" Continued Next Page

DIAGRAM

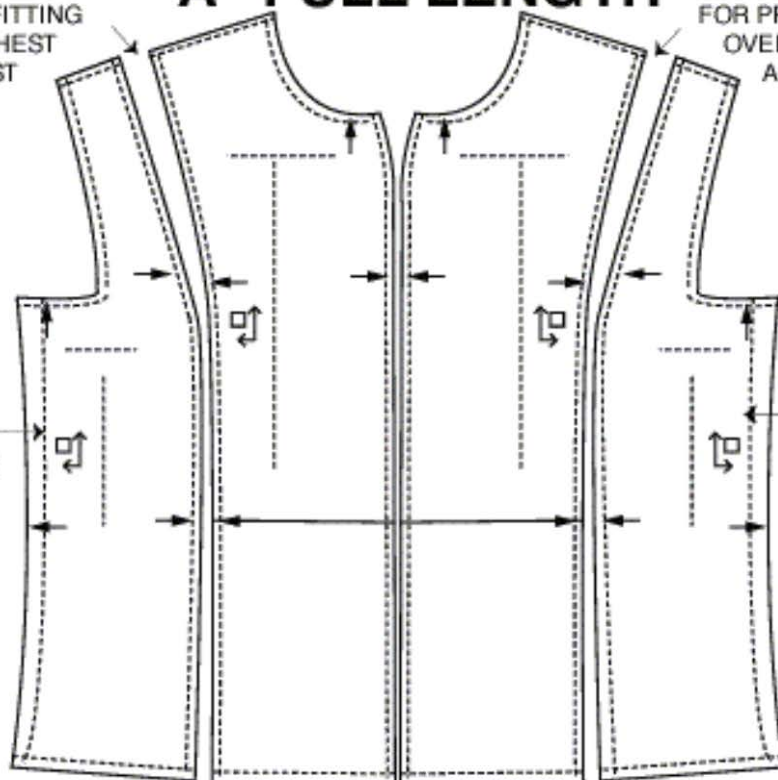
"A" FULL LENGTH

FOUR PIECE FRONT SEAM
FOR PROPER FITTING
OVER THE CHEST
AND WAIST

FOUR PIECE FRONT SEAM
FOR PROPER FITTING
OVER THE CHEST
AND WAIST

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS



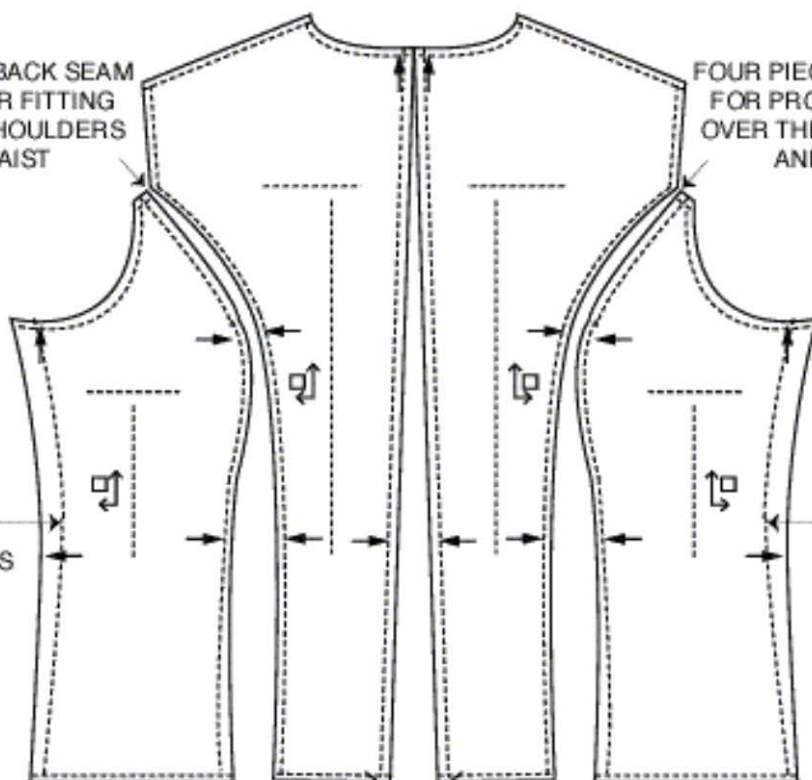
FULL FEMALE COAT FRONT

FOUR PIECE BACK SEAM
FOR PROPER FITTING
OVER THE SHOULDERS
AND WAIST

FOUR PIECE BACK SEAM
FOR PROPER FITTING
OVER THE SHOULDERS
AND WAIST

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS

1" DOUBLE
SIDE SEAM
FOR
ALTERATIONS



FULL FEMALE COAT BACK

DIAGRAM "D"

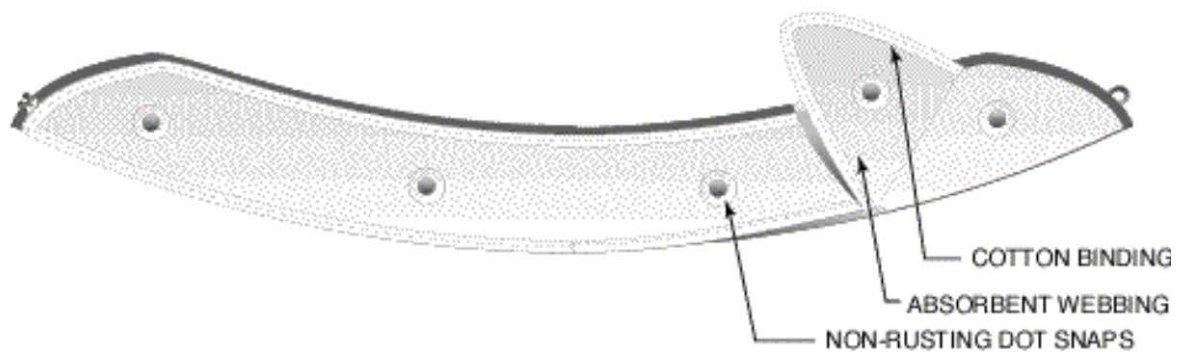
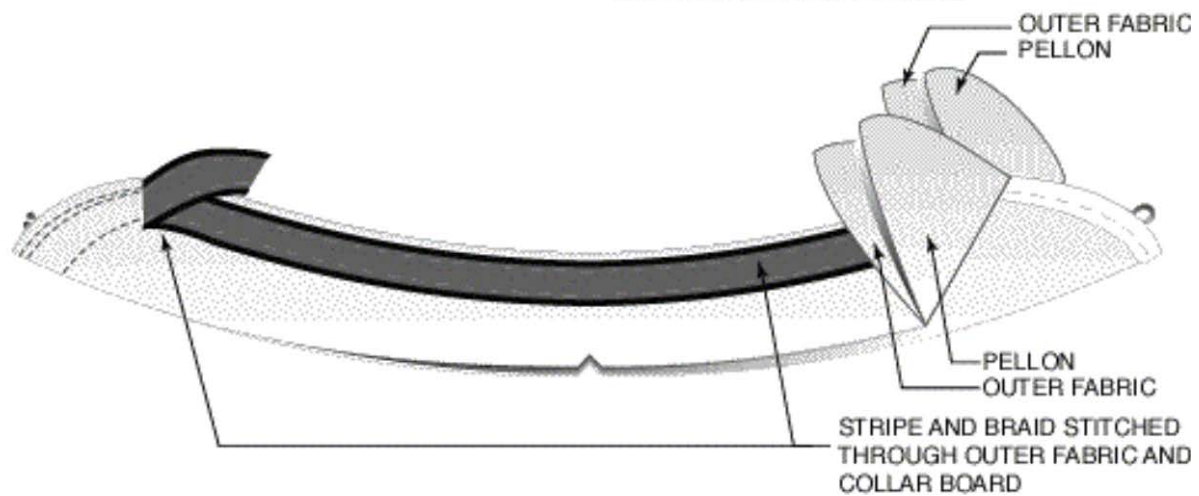
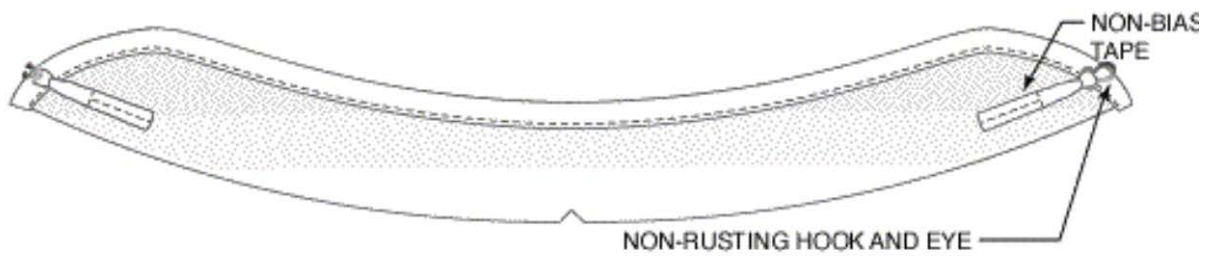
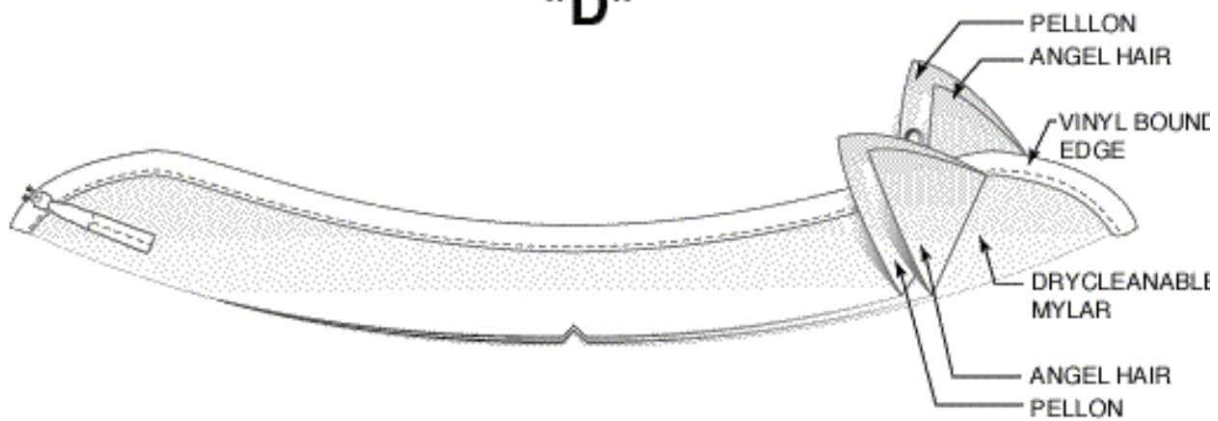
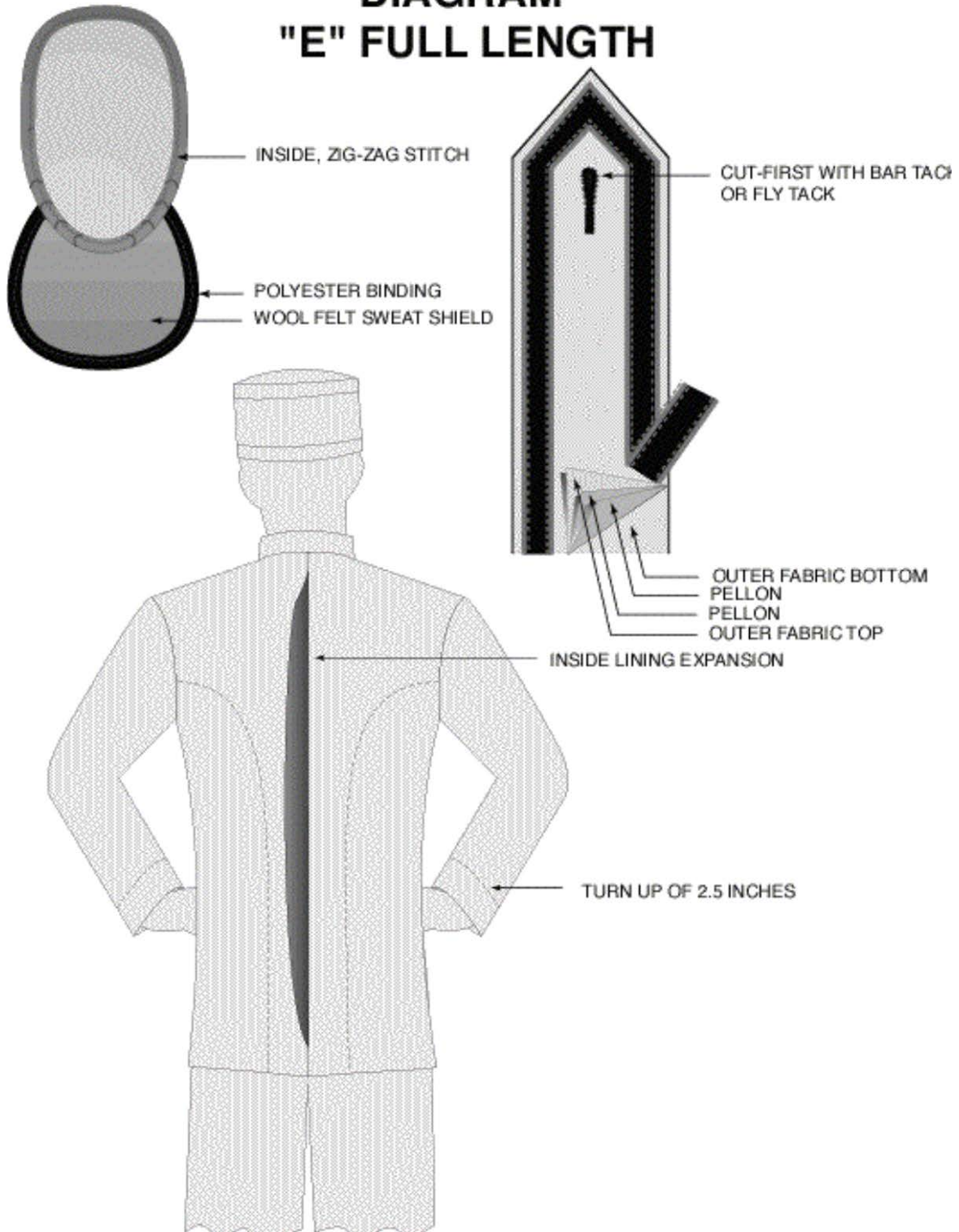


DIAGRAM "E" FULL LENGTH



BIBBERS

PATTERNS: Shall be made separately for Male and Female and designed specifically for children, adolescent and adult age groups reflecting up to date body proportions and designed to eliminate peg legs and baggy seats. These patterns must take into consideration the wearers chest size in addition to the normal trouser requirements. They shall be straight leg and plain front with no cuffs, and designed to permit a high knee-lift, having the extension in the back seat seam area to eliminate any pulling or binding with a full 1 1/2" double in the center back seam to allow for alterations. Facings shall be long enough to cover the bottom of the side spandex gussets. Seams shall be pressed open. (See Diagram "G").

CROTCH: There shall be a set of four (4) double crotch pieces, serged and stitched. The crotch linings must be placed on both sides of the reinforced seams. The seat seam shall be constructed using a two (2) needle tandem machine, utilizing four (4) Filco #50 threads. (See Diagram "G").

FRONT ZIPPER: Shall be of solid Brass YKK or equal quality and must be guaranteed for the life of the trouser. The fly facing must be serged on all four (4) sides and cut on the bias to prevent twisting of the fly. The zipper will be bar-tacked at the bottom(horizontally) to properly anchor the zipper. This bar-tack shall consist of no less than 39 stitches per tack. Set above zipper will be 2 enamel snaps of complementary color. (See Diagram "G").

SPANDEX SIDE INSERTS: All bibbers shall have 7" long spandex elongated pie shaped wedges folded in half, stitched in the upper sides to allow for flexibility in movement. These wedges shall be of the closest color match possible to the garment fabric and stitched with no serging showing on the inside . (See Diagram "G").

DARTS: All full bibbers will include a 10" dart each side of the back with center at waistline to create proper waist suppression and insure a tailored fit. (See Diagram "G").

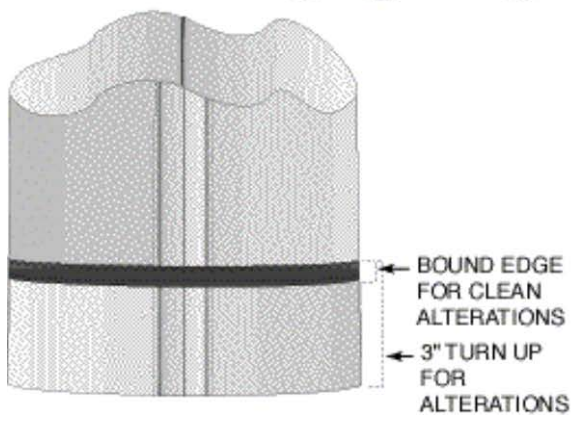
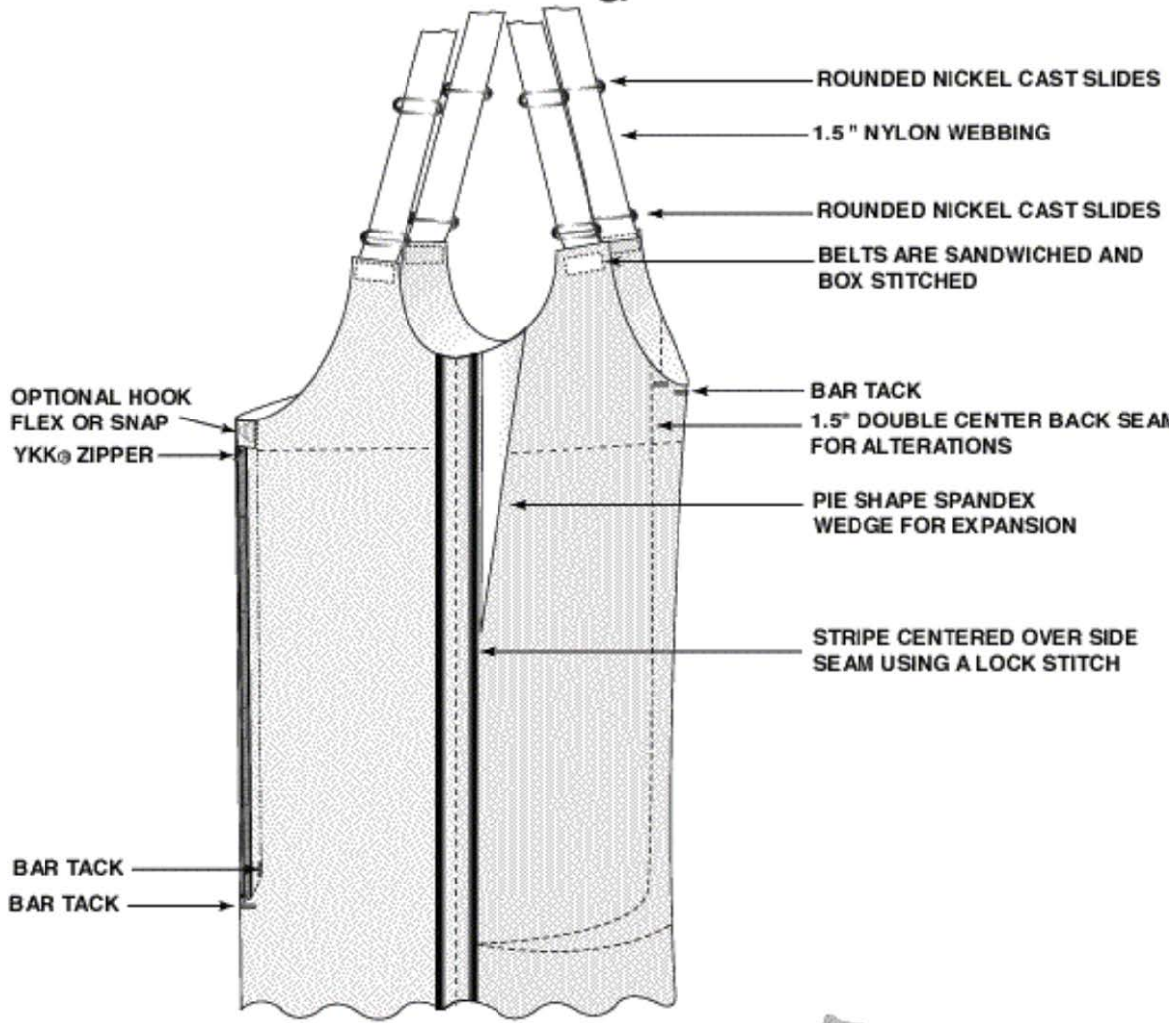
BARTACKING: All areas of stress on the bibbers shall contain a heavy duty 39 stitch bar tack. The bibbers will be bartacked in a minimum of 4 stress points. (See Diagram "G").

STRIPES: All trouser stripes shall be sewn over the center of the outseam and will be applied with a Lock-Stitch machine. The stripe shall run the full length of the trouser including the turn-up, which shall be a minimum of 3". This type of application will afford a neat, straight stripe appearance. Serged stripes that are set forward or back of the outseam will appear off-center and stripes that applied with a chain-stitch can come loose through wear and abrasion and should not be accepted. (See Diagram "G").

HEMS: When hemmed, must have a generous 3" turn-up, bound with 1/2" rayon binding so as to allow for easy alterations and alleviate 'bulkiness' in the cuff. (See Diagram "G").

PERMANENT SUSPENDERS: A built-in suspender will be included in all bibbers. It shall be made of a durable, white or black 1 1/2" nylon webbing material, the same fabric as auto seat belts. It will be sandwiched between the outer shell fabric and the facing, top stitched, ensuring that it will withstand above normal tension. The adjusters will be made of cast nickel metal, that will not rust. (See Diagram "G").

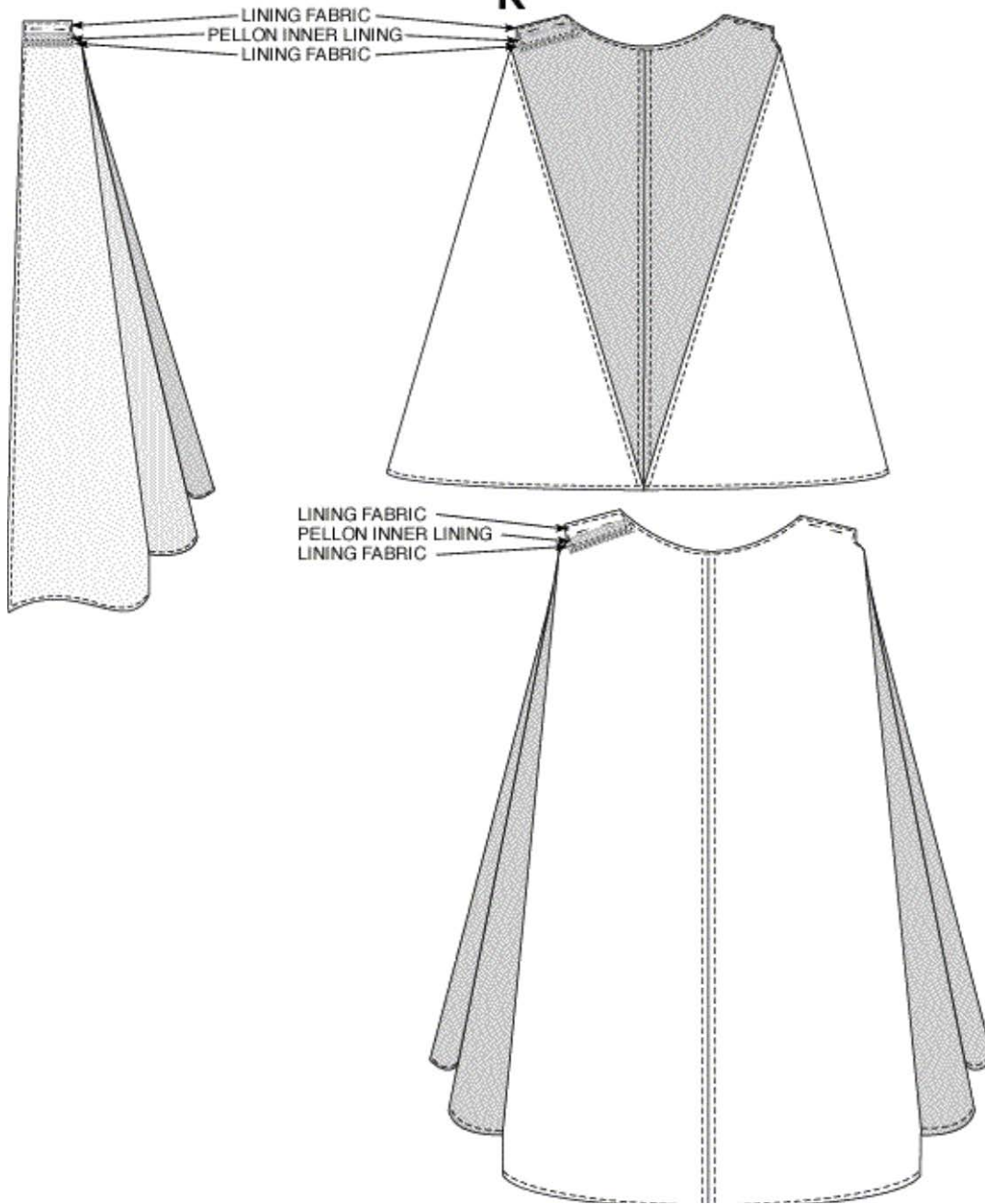
DIAGRAM "G"



CAPE SPECIFICATIONS

CAPES: Shall consist of an outer shell, a lining and may or may not have interfacing. Capes will be stitched with a 1/2" seam on the outboard edges, turned and top-stitched with a 3/16" stitching. If buttonholes or snaps are to be used, they must be reinforced on the inboard side with Pellon, for the additional support necessary in these areas. Woven numbers are to be set in the right shoulder seam for identification. Fringe, when required, will be doubled for fullness, inserted on the bottom, sandwiched between the fabric and lining, then stitched. (See Diagram K.)

DIAGRAM "K"



DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

COAT

STYLE: WAIST LENGTH FRONT W/BOTTOM POINT LEFT OF CENTER & STRAIGHT BOTTOM OVERLAY STYLE BACK, CENTER BACK CLOSURE, CONTRASTING CENTER FRONT PANELS, SET IN 9" POINTED SLEEVE CAPS, STANDARD SHOULDER PADS, BARCODE

MATERIAL: 1933-8015 PURPLE &

LINING: FRONT: BLACK INDEST.

1933-86063 DOVE GREY

BACK & SLEEVES: BLACK HERRINGBONE

COLLAR: C-4 OF 1933-8015 PURPLE, 2 PC, ROUNDED FRONT WITH CENTER BACK CLOSURE. COLLAR LINED W/1933-5650 BLACK W/NO COLLAR LINER.

SHOULDER STRAPS: SS-2 OF 1933-8015 PURPLE, NO TRIM.

SHOULDER STRAP BUTTONS: 24L NIC. FLAT POLISHED, 24L NIC SMOOTH CAPE BTNS

FRONT TRIM: CENTER PANELS COME TO A POINT ON THE LOWER LEFT SIDE AND ARE 1933-86063 DOVE GREY W/1933-8015 PURPLE SIDE BODIES. SET DOWN THE RT. SIDE OF THE CENTER FRONT PANEL IS A 3 1/2" STRIPE OF LUSTRE SILVER FLANKED FLUSH ON INBOARD SIDE W/3/8" STRIPE OF 1933-8015 PURPLE. SET ON AND RUNNING WITH STRIPE, PLAIN BLOCK LETTERS "WAHS" OF PURPLE SWISS PATCHES. SET ON INSIDE EDGE OF LEFT CENTER FRONT, 3/4" TO 1" STRIPE OF LUSTRE SILVER FLANKED FLUSH ON INSIDE EDGE W/3/8" STRIPE OF 1933-8015 PURPLE. SET ON UPPER LEFT CHEST, APPROX 3" TALL PURPLE DIRECT SWISS EMBROIDERED WILDCAT HEAD.

CLOSURE: CENTER BACK FLY ZIPPER W/3 SNAPS, TO ZIP UP.

SLEEVES TRIM: ADJUST-A-LENGTH HEMS.

UPPER SLEEVES: SET IN 9" POINTED SLEEVE CAP OF 1933-86063 DOVE GREY FLANKED FLUSH BOTTOM EDGE W/1/2" STRIPE OF LUSTRE SILVER, FLANKED FLUSH ON TOP EDGE WITH 3/8" STRIPE OF 1933-8015 PURPLE ABOVE ONTO CAP. SET IN ARC ON CAP, APPROX. 3/8" PLAIN BLOCK PURPLE DIR. SWISS EMB. LETTERS "WEST ASHLEY HS" W/"CHARLESTON SC" SET STRAIGHT BELOW OF THE SAME. CENTERED BETWEEN FACING CENTER FRONT, 2 1/2" FULLY FILLED MULTI-COLORED SWISS EMB. PAW OF GREY, WHITE, AND BLACK.

LOWER SLEEVES: FULL AROUND 3" X 5" X 3" STRIPE OF 1/2" LUSTRE SILVER FLANKED FLUSH BOTH SIDES W/550 WHITE W/TOP ROW FORMING 3 LOOP TREFOIL AT POINT.

BACK TRIM: NONE

LINING POCKET: NONE

DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

BIBBERS

STYLE: T-9EX-G5, GEN5 EXTREME EURO-FIT, BLACK WEB SUSPENDERS W/BLACK PLAST. SLIDES NAVY DOUBLED SPANDEX GUSSET UNDER ARM, CENTER FRONT NON-SEPARATING ZIPPER W/SPECIAL SHAPED SEP. FLY FACING TURNED BACK & TOP STITCHED DOWN FORMING LINING POCKET EACH SIDE FRONT, 3" OUTLET IN BACK, BACK WAIST DARTS, 16" BOTTOMS ON 38R MALE, TOP EDGES TO BE SERGED & TOP STITCHED W/NO FACINGS, BARCODE

MATERIAL: 1933-8015 PURPLE

3" HEM: ADJUST-A-LENGTH

TRIM: 1" STRIPE OF 1933-8015 PURPLE EDGED BOTH SIDES W/630L SILVER MET.

CAPE

STYLE: UPPER SEAT LENGTH, BARCODE

MATERIAL: #13 PURPLE POLY PRO

LINING: #22 SILVER GREY POLY PRO

TRIM: SET IN TURNBACKS OF #22 SILVER GREY POLY PRO. CENTERED ON UPPER BACK, LARGE SWISS EMBROIDERED DOVE GREY POWER CAT HEAD.

HELMET

STYLE: SILVER METALLIC HELMET WITH SILVER EDGE GARD.

EMBLEM: SILVER PLASTIC SUNBURST

BUTTONS: 45L NIC LYRE BUTTON

EMBLEM: GILT PLAST. TEXAS STAR

FRONT STRAP: NIC. ALUM. CHAIN.

CHIN STRAP: CLEAR W/NIC BKL. PLUMEHOLDER: CENTER FRONT BEHIND EMBLEM

ACCESSORIES

PLUME: 24" EXTRA FULL PURPLE FRENCH PHANTOM

GARMENT BAG: 40" LONG POLY SOFT WOVEN POLYESTER W/ACCESSORY POCKET, ID WINDOW, HANDLE & ONE COLOR SCREEN PRINTED LOGO

HANGER: BLACK PLASTIC W/SEPARATING PANT BAR

DETAILED SPECIFICATIONS FOR DRUM MAJOR UNIFORMS

COAT

STYLE: WAIST LENGTH FRONT W/CENTER BOTTOM POINT, FULL LENGTH BACK WITH CONTRASTING OVERLAY STYLE CENTER BACK PANELS, RIGHT SIDESEAM ZIPPER, SET IN 9" POINTED SLEEVE CAPS, STANDARD SHOULDER PADS, BARCODE

MATERIAL: 1933-5650 BLACK &

LINING: FRONT: BLACK INDEST.

1933-8015 PURPLE

BACK & SLEEVES: BLACK HERRINGBONE

COLLAR: C-4 OF 1933-5650 BLACK, 2 PC, ROUNDED FRONT WITH CENTER BACK CLOSURE. COLLAR LINED W/1933-5650 BLACK W/NO COLLAR LINER.

SHOULDER STRAPS: SS-2 OF 1933-5650 BLACK, NO TRIM.

SHOULDER STRAP BUTTONS: 24L NIC. FLAT POLISHED, 24L NIC SMOOTH CAPE BTNS

FRONT TRIM: CENTER FRONT POINT. SET DOWN BOTH SIDES OF IS A 3 1/2" STRIPE OF LUSTRE SILVER FLANKED FLUSH BOTH SIDES WITH 550 WHITE CENTERED DOWN EACH SILVER STRIPE IS A 4 PAW PRINTS EVENLY SPACED OF PURPLE DIRECT SWISS EMB. CENTERED ON UPPER CHEST, LARGE SILVER METALLIC SWISS EMBROIDERED WILDCAT HEAD WITH PURPLE BORDER.

CLOSURE: RIGHT SIDESEAM ZIPPER, TO ZIP UP.

SLEEVES TRIM: ADJUST-A-LENGTH HEMS.

UPPER SLEEVES: SET IN 9" POINTED SLEEVE CAP OF 1933-8015 PURPLE. SET 1/4" BELOW BOTTOM EDGE IS A 1/2" STRIPE OF LUSTRE SILVER. SET IN ARC ON CAP, APPROX. 3/8" PLAIN BLOCK PURPLE DIR. SWISS EMB. LETTERS "WEST ASHLEY HS" W/"CHARLESTON SC" SET STRAIGHT BELOW OF THE SAME. CENTERED BETWEEN FACING CENTER FRONT, 2 1/2" FULLY FILLED MULTI-COLORED SWISS EMB. PAW OF GREY, WHITE, AND BLACK.

LOWER SLEEVES: FULL AROUND 3" X 5" X 3" STRIPE OF 1/2" LUSTRE SILVER FLANKED FLUSH BOTH SIDES W/550 WHITE W/TOP ROW FORMING 3 LOOP TREFOIL AT POINT.

LINING POCKET: NONE

BACK TRIM: OVERLAY STYLE BACK WITH 1933-5650 BLACK SIDEBODIES AND 1933-8015 PURPLE CENTER BACK PANEL. SET ON EACH FITTING SEAM, 2" STRIPE OF LUSTRE SILVER FLANKED FLUSH BOTH SIDES W/550 WHITE. CENTERED VERTICALLY ON UPPER BACK, FULL BLOCK SILVER METALLIC SWISS EMBROIDERED LETTERS "WAHS" WITH WHITE BORDER. CENTERED BELOW, LARGE MULTI-LOOP TREFOIL OF 550 WHITE.

DETAILED SPECIFICATIONS FOR DRUM MAJOR UNIFORMS

BIBBERS

STYLE: T-9EX-G5, GEN5 EXTREME EURO-FIT, BLACK WEB SUSPENDERS W/BLACK PLAST. SLIDES NAVY DOUBLED SPANDEX GUSSET UNDER ARM, CENTER FRONT NON-SEPARATING ZIPPER W/SPECIAL SHAPED SEP. FLY FACING TURNED BACK & TOP STITCHED DOWN FORMING LINING POCKET EACH SIDE FRONT, 3" OUTLET IN BACK, BACK WAIST DARTS, 16" BOTTOMS ON 38R MALE, TOP EDGES TO BE SERGED & TOP STITCHED W/NO FACINGS, BARCODE

MATERIAL: 1933-8015 PURPLE

3" HEM: ADJUST-A-LENGTH

TRIM: 1" STRIPE OF 1933-8015 PURPLE EDGED BOTH SIDES W/630L SILVER MET.

CAPE

STYLE: UPPER CALF LENGTH CENTER BACK, KNEE LENGTH SIDES, BARCODE

MATERIAL: BLACK POLY PRO

LINING: #13 PURPLE POLY PRO

TRIM: CENTERED ON UPPER BACK, LARGE SWISS EMBROIDERED SILVER METALLIC POWER CAT HEAD.

HELMET

STYLE: SILVER METALLIC HELMET WITH SILVER EDGE GARD.

EMBLEM: SILVER PLASTIC SUNBURST

BUTTONS: 45L NIC LYRE BUTTON

EMBLEM: GILT PLAST. TEXAS STAR

FRONT STRAP: NIC. ALUM. CHAIN.

CHIN STRAP: CLEAR W/NIC BKL. PLUMEHOLDER: CENTER FRONT BEHIND EMBLEM

ACCESSORIES

PLUME: 24" EXTRA FULL BLACK FRENCH PHANTOM

GARMENT BAG: 40" LONG POLY SOFT WOVEN POLYESTER W/ACCESSORY POCKET, ID WINDOW, HANDLE & ONE COLOR SCREEN PRINTED LOGO

HANGER: BLACK PLASTIC W/SEPARATING PANT BAR

A COMPUTERIZED UNIFORM MANAGEMENT ASSIGNMENT CENTER PROGRAM SHOULD BE INCLUDED TO COMPLETE THIS ORDER

Attachment A

OFFEROR'S CHECKLIST
AVOID COMMON MISTAKES

Review this checklist prior to submitting your proposal

If you fail to follow this checklist, you risk having your proposal rejected.

- COMPLETED AND SIGNED ALL REQUIRED DOCUMENTS.
- DO NOT INCLUDE ANY OF YOUR STANDARD CONTRACT FORMS!
- UNLESS EXPRESSLY REQUIRED, DO NOT INCLUDE ANY ADDITIONAL BOILERPLATE CONTRACT CLAUSES.
- REREAD YOUR ENTIRE PROPOSAL TO MAKE SURE YOUR PROPOSAL DOES NOT TAKE EXCEPTION TO ANY OF THE DISTRICTS MANDATORY REQUIREMENTS.
- MAKE SURE YOU HAVE PROPERLY MARKED ALL PROTECTED, CONFIDENTIAL, OR TRADE SECRET INFORMATION IN ACCORDANCE WITH THE HEADING ENTITLED: FOIA BIDDING INSTRUCTIONS, SUBMITTING CONFIDENTIAL INFORMATION. ***DO NOT MARK YOUR ENTIRE BID AS CONFIDENTIAL, TRADE SECRET, OR PROTECTED! Do NOT INCLUDE A LEGEND ON THE COVER STATING THAT YOUR ENTIRE RESPONSE IS NOT TO BE RELEASED!***
- HAVE YOU PROPERLY ACKNOWLEDGED ALL AMENDMENTS? INSTRUCTIONS REGARDING HOW TO ACKNOWLEDGE AN AMENDMENT SHOULD APPEAR IN ALL AMENDMENTS ISSUED.
- MAKE SURE YOUR PROPOSAL INCLUDES A COPY OF THE SOLICITATION COVER PAGE.
- MAKE SURE A PERSON THAT IS AUTHORIZED TO CONTRACTUALLY BIND YOUR BUSINESS SIGNS THE COVER PAGE.
- MAKE SURE YOUR PROPOSAL INCLUDES THE NUMBER OF COPIES REQUESTED.
- CHECK TO ENSURE YOUR PROPOSAL INCLUDES EVERYTHING REQUESTED!
- IF YOU HAVE CONCERNS ABOUT THE SOLICITATION, DO NOT RAISE THOSE CONCERNS IN YOUR RESPONSE! **AFTER OPENING, IT IS TOO LATE! IF THIS SOLICITATION INCLUDES A PRE-PROPOSAL CONFERENCE OR A QUESTION & ANSWER PERIOD, RAISE YOUR QUESTIONS AS A PART OF THAT PROCESS! PLEASE SEE BIDDING INSTRUCTIONS AND ANY PROVISIONS REGARDING PRE-BID CONFERENCES.**

Attachment B

Minority Participation Affidavit

- Is the bidder a South Carolina Certified Minority Business? (Yes) _____ (No) _____

- Is the bidder a Minority Business certified by another governmental entity?
 (Yes) _____ (No) _____

- If so, please list the certifying governmental entity: _____

- Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? (Yes) _____ (No) _____

- If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? _____%

- Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? (Yes) _____ (No) _____

- If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? _____%

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- _____ Traditional minority
- _____ Traditional minority, but female
- _____ Women (Caucasian females)
- _____ Hispanic minorities
- _____ Temporary certification
- _____ Other minorities (Native American, Asian, etc.)

Note: *If more than one minority Contractor will be utilized in the performance of this contract, please provide the information above for each minority business.*

Attachment C

QUESTIONNAIRE

The Bidder shall answer the following questionnaire which shall be used in the bid evaluation process in order to determine the responsible bidder.

1. SAFETY:

Have you had any OSHA fines within the last three (3) years? YES NO

Have you had jobsite fatalities within the last five (5) years? YES NO

If you have answered **YES** to either of the above questions, you **MUST** submit on a separate sheet the details describing the circumstances surrounding each incident.

2. EXPERIENCE:

Years in business under present name: _____

Years performing work specialty: _____

Licenses currently valid in force: _____

4. REFERENCES

Provide three references from companies/agencies you have provided similar services to in the past two (2) years.

Reference #1

Industry: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Telephone #: _____

Reference #2

Industry: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Telephone #: _____

Reference #3

Industry: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Telephone #: _____

Attachment D

CHARLESTON COUNTY SCHOOL DISTRICT
NO BID REPLY FORM

BID TITLE : QT 1901 Band Uniforms for West Ashley High School

IF YOU INTEND TO ENTER A “NO BID” RESPONSE TO OUR REQUEST FOR BIDS, PLEASE INDICATE YOUR REASONS BELOW. WE WILL USE THIS INFORMATION TO BETTER IDENTIFY BIDDERS FOR PARTICULAR COMMODITIES, UPDATE OUR RECORDS AND IMPROVE THE QUALITY AND CONTENT OF OUR REQUESTS FOR BIDS. THIS INFORMATION WILL NOT PRECLUDE YOUR RECEIPT OF FUTURE INVITATIONS UNLESS YOU REQUEST REMOVAL FROM THE BIDDERS LIST OR FROM A PARTICULAR PRODUCT CATEGORY. WE TREAT THIS “NO BID” RESPONSE AS A PROPER REPLY TO AN INVITATION. FAILURE TO RETURN THIS FORM FOR A “NO BID” COULD RESULT IN YOUR BEING REMOVED FROM THE BIDDERS LIST AS “NOT INTERESTED”.

1. We do not wish to participate in the bid process.
2. We do not wish to bid under the terms and conditions of the request for bid document. Our objections are.....
-
3. We do not feel we can be competitive.
4. We cannot submit a bid because of the marketing or franchising policies of the manufacturing company.
5. We do not wish to sell to Charleston County School District. Our objections are.....
-
6. We do not sell the items/service on which bids are requested.
7. Other _____
8. We wish to remain on the bidders' list.
9. We wish to be deleted from the bidders' list.
10. Remove us from this item(s)/service only.

COMPANY NAME _____

SIGNED _____

Date: _____